

Terms and Conditions of Financial Obligations

In consideration of your application, MJBHA holds a space, engages faculty and commits to certain expenditures for your child(ren). The enrollment of your child(ren) at the School, therefore, constitutes a contractual agreement between you and the School.

A. FULFILLMENT OF FINANCIAL OBLIGATIONS

1. The fulfillment of financial obligations to the School shall be made through the Tuition Contract form. The terms of this document are incorporated by reference into the Tuition Contract form.
2. Release of report cards, transcripts, and school records is conditional upon the satisfactory settlement of your account.
3. Payment of tuition and fees is made by automatic electronic funds transfer (EFT), according to your choice of one of two schedules: A) Two equal payments on August 1 and December 1, or B) 10 equal payments, August - May. According to MJBHA policy all accounts must be paid by May 15.
4. Funds will be withdrawn on either the 1st or the 15th of the month. In the event of insufficient funds at the time of transfer, a second attempt will be made at the next cycle, two weeks later. There will be a \$40 charge for a returned EFT. Any requests to change your EFT schedule must be made in writing, e-mail or fax to the Business Office. A charge of \$40 will be applied for changes in the EFT schedule made during the course of the year.

B. WITHDRAWAL OF STUDENTS FROM SCHOOL

In the event that the family withdraws a student from the School and/or from transportation, deposits are refundable only if the School is notified by June 30 that the family is relocating outside the greater Washington area. Registration fee is non-refundable.

Tuition and Transportation Fees

If the family withdraws a student from the School and/or from transportation, the family is obligated to pay 10 percent of the total annual charge for tuition and/or transportation for each month of the school year, beginning **July 1** through the effective date of withdrawal. The effective date of withdrawal will be the last day of the month following the 30 day notice period required. For example, if notice of withdrawal is received by October 15 and the student's last day of school and/or transportation is October 31, the effective date of the withdrawal is November 30, and the family will be responsible for total payments equal to 10% of the annual charges of tuition and/or transportation times 5 months.

If the school recommends withdrawal, the family is obligated to pay 10 percent of the tuition and transportation charges for each month from the first day of school until the last day of the month in which the withdrawal occurs.

Beth Joshua

If withdrawal takes place between August 1 and December 31, the charge will be 50% of the annual Beth Joshua fee. If withdrawal takes place after January 1, the charge will be 100% of the Beth Joshua fee.

Registration

Registration fee is non-refundable.

Scrip, After Care, and Homework Hour Fees

Scrip, daycare, and homework hour charges will be calculated on a pro rata basis from August 1 through the end of the month of withdrawal.

For families receiving scholarship assistance: Since scholarship assistance is awarded based upon ability to pay, withdrawal of any or all students in a family will require reevaluation, and charges will be determined on a case by case basis.